



## NEW YORK STAGE AND FILM SUMMER SEASON 2022

New York Stage and Film is hiring for our 2022 Summer Season in Poughkeepsie, NY. Working in several venues, NYSAF will serve the needs of theater and film artists today, bringing them safely together in community to generate new stories and reconnect with one another and audiences. Seasonal positions will run from mid June through early August with some pre-season preparation for certain roles.

For 38 years, NYSAF has operated as a vital incubator for artists and their work, a catalyst for stories that start with us and continue across the country and around the world. With artist-driven flexibility, resources and opportunities are shaped to meet projects at every step of their development. NYSAF is eager to gather once again, reaffirmed in our commitment to supporting the nation's leading generative artists in the creation of innovative and bold stories for the stage and the screen.

**New York Stage and Film's 2022 Summer Season will operate with COVID-19 safety procedures in place, including testing, PPE, social distancing, and regular cleaning in order to keep our community safe. All procedures will be detailed and communicated prior to arrival.**

*NYSAF's return to in-person programming in Summer 2022 is contingent on federal, state and local policies concerning the ongoing pandemic which may affect our ability to conduct the Summer Season in person. We encourage you to apply for these at-will positions and will post updates and communicate directly with active applicants should any changes occur. All postings and job offers are, therefore, subject to change.*

*NYSAF is an equal opportunity employer. All qualified applicants shall be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status. Candidates from populations underrepresented in the theater field are strongly encouraged to apply.*

### To Apply:

Visit: [www.newyorkstageandfilm.org/work](http://www.newyorkstageandfilm.org/work)

### For questions:

Contact: [info@newyorkstageandfilm.org](mailto:info@newyorkstageandfilm.org)

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## **MARKETING ASSOCIATE**

This is a seasonal position paid approximately \$625-\$650/wk per week. Any pre-season planning will be compensated. The Marketing Associate is required to be in residence in the Hudson Valley from late June through early August 2021. Housing, transportation, and a \$75 weekly food stipend are provided.

The Marketing Associate will oversee the creation, coordination, and implementation of marketing initiatives to promote the New York Stage and Film brand and public performances in the 2022 Summer Season. A primary focus of the position is on graphic design and the creation of digital marketing/media.

Responsibilities include:

- Build seasonal show marketing emails and manage targeted pre/post-show email campaigns (Mailchimp). Track and report performance to maximize audience reach and effectiveness. Make recommendations accordingly.
- Manage email subscribers and update organizational email database.
- Assist in the creation of media for digital campaigns for the Summer Season across all social and web channels, in partnership with the NYSAF full time staff and creatives.
- Curate and create content to be shared across the organizations' social media platforms aimed at boosting engagement and amplifying the organization's brand
- Liaise with outside creative contractors on the creation and capture of collateral for the organization
- Support digital asset management, including working with NYSAF team and creatives to collect and organize photos and videos for the Summer Season
- Maintain, manage, and update New York Stage and Film website
- Collect and layout text for all digital programs and manage proofing process
- Work with NYSAF team to market the Summer Season in the Hudson Valley including: News paper and magazine, social media, Posting in local businesses, ect.
- Work with the Director of Individual Giving and Engagement to manage sponsorships with local businesses
- Work closely with the NYSAF community to build a safe, respectful, and anti-rasict environment; Display and promote multi-cultural competency and sensitivity

Qualifications:

- Highly-organized, detail oriented, positive attitude; able to be responsive to a multitude of individuals and communication styles
- Prior social media and graphic design experience
- Knowledge of the Hudson Valley press and marketing community is a plus

**BOX OFFICE / FRONT OF HOUSE MANAGER**

This is a seasonal position paid approximately \$625-\$650/wk per week. Pre-season planning will be compensated. The **Box Office/ Front of House Manager (BO/FOH)** is required to be in residence in the Hudson Valley from late June through early August 2021. Housing, transportation, and a food stipend are provided.

The **BO/ FOH Manager** will oversee the planning, coordination, and implementation of all aspects of audience services for all public performances in the New York Stage and Film's 2022 Summer Season. They will ensure a hospitable, smooth and efficient Front of House and Box Office operations including the reservation of tickets, audience communication, guest check-in and guest seating. Managing a team of box office assistants and ushers, the BO/ FOH manager leads by example at all times and provides the highest level of customer service to all guests.

**Responsibilities include:**

- Work as box office lead during public performances, ensuring that patron concerns/issues are handled in an effective manner and reporting is accurate
- Manage the day-to-day operations of the box office, including but not limited to daily reporting, maintaining up-to-date patron information, scheduling, processing orders and donations, etc.
- Work with patrons over the phone, online, and in-person to process orders, answer questions and provide information about the Summer Season
- Assist with season show building in our ticketing system
- Manage ticketing holds for community organizations, NYSAF artists, supporters and other VIP patrons
- Help build pre-performance audience communications and communicate information regarding performances and organizational policies to patrons
- Manage guest's front of house experience including implementing NYSAF COVID-19 Safety Policies, organizing will-call/ check in and coordinating audience seating.
- Demonstrate excellent customer service skills and comprehensive problem-solving skills when resolving patron ticketing and seating issues
- Check performance and front of house space before every performance to ensure that all areas are clean and arranged correctly.
- Recruit, schedule, train and lead the front of house team
- Participate in setting up and cleaning and restoring front of house spaces at the end of the season
- Work closely with the NYSAF community to build a safe, respectful, and anti-rasict environment; Display and promote multi-cultural competency and sensitivity
- Interface with partner venues to assure a smooth front of house and box office experience for patrons

**Qualifications:**

- Highly-organized, detail oriented, positive attitude; able to be responsive to a multitude of individuals and communication styles
- Prior hospitality, Box Office, Front of House and/or event management experience preferred; or the capacity to discuss applicable experience
- Familiarity with Hudson Valley performing arts communities is a plus

**COMPANY MANAGER**

This is a seasonal position paid approximately \$900 per week. Pre-season planning will be compensated. The Company Manager is required to be in residence in the Hudson Valley from mid June through early August 2022. Housing, transportation, and a \$75 weekly food stipend are provided.

The COMPANY MANAGER works closely with the Artistic Director and Artistic Producer to oversee the day-to-day experience of all artists and staff in residence during the NYSAF Summer Season.

Responsibilities include:

- Assist in implementing NYSAF's COVID-19 Safety Policies including completing the required Covid-19 safety training provided by NYSAF
- Manage housing assignments for all artists and staff in residence
- Coordinate housing turnover schedule and logistics including third-party linen suppliers and cleaners
- Communicate housing repair needs through proper channels
- Coordinate travel logistics for all artists and staff in residence
- Communicate resources for day-to-day living, including food options, medical needs, postal services, laundering services, local transportation, etc.
- Coordinate special events for the artists and staff in residence
- Supervise Company Management budget line in collaboration with seasonal GM and/or Executive Director
- Supervise staff of four assistants.
- Work closely with the NYSAF community to build a safe, respectful, and anti-rasict environment; Display and promote multi-cultural competency and sensitivity.

Qualifications:

- Highly-organized, detail oriented, positive attitude; able to be responsive to a multitude of individuals and communication styles
- Prior hospitality, artist relations, and/or event management experience preferred; or the capacity to discuss applicable experience
- Driver's license and clean driving record required

**ASSOCIATE & ASSISTANT COMPANY MANAGERS**

These are seasonal positions paid approximately \$600 per week. The Associate & Assistant Company Managers are required to be in residence in the Hudson Valley from mid June through early August 2022. Housing, transportation, and a \$75 weekly food stipend are provided. Work week: 45 hours; approved overtime will be compensated.

The ASSOCIATE & ASSISTANT COMPANY MANAGERS work closely with the Company Manager to oversee the day-to-day experience of all artists and staff in residence during the NYSAF Summer Season.

Responsibilities include assisting the Company Manager with the following:

- Implementing NYSAF's COVID-19 Safety Policies
- Managing housing assignments for all artists and staff in residence
- Coordinating housing turnover schedule and logistics including third-party linen suppliers and cleaners
- Communicating housing repair needs through proper channels
- Coordinating travel logistics for all artists and staff in residence
- Communicating resources for day-to-day living, including food options, medical needs, postal services, laundering services, local transportation, etc.
- Coordinating special events for the artists and staff in residence
- Managing Company Management budget line
- Working closely with the NYSAF community to build a safe, respectful, and anti-rasict environment; Display and promote multi-cultural competency and sensitivity.

Qualifications:

- Highly-organized, detail oriented, positive attitude; able to be responsive to a multitude of individuals and communication styles
- Prior hospitality, artist relations, and/or event management experience preferred; or the capacity to discuss applicable experience
- Driver's license and clean driving record recommended

## **PRODUCTION MANAGER**

This is a seasonal position paid approximately \$900 per week. Pre-season planning will be compensated. The Production Manager is required to be in residence in the Hudson Valley from mid June through early August 2022. Housing, transportation, and a \$75 weekly food stipend are provided.

The PRODUCTION MANAGER works closely with the Artistic Director and Artistic Producer to oversee the safe and orderly operations of NYSAF activities as a part of the 2022 season.

Responsibilities include:

- Assist in implementing NYSAF's COVID-19 Safety Policies including completing the required Covid-19 safety training provided by NYSAF
- Oversee budgeting and execution of multiple workshop presentations of works-in-process at various locations on a staggered timeline
- Supervise technical department staff and assistant production management staff
- Draft and adhere to production schedule for all departments
- Schedule and facilitate production meetings
- Determine need and schedule for overhire
- Read and respond to daily rehearsal reports and facilitate communication between departments
- Attend technical and dress rehearsals and public presentations, as needed
- Supervise load-in and strike for all production elements
- Equipment inventory and documentation
- Cost reporting
- Safety Training
- Vendor Negotiation
- Work closely with the NYSAF community to build a safe, respectful, and anti-rasict environment; Display and promote multi-cultural competency and sensitivity.

Qualifications:

- Highly-organized, detail oriented, positive attitude; able to be responsive to a multitude of individuals and communication styles
- Previous Production Management and budgetary experience preferred, or capacity to discuss applicable experience
- Driver's license and clean driving record recommended
- Complete understanding of backstage etiquette. A good working knowledge of technical theater practices

### **ASSISTANT PRODUCTION MANAGER**

This is a seasonal position paid approximately \$600 per week. The Assistant Production Manager is required to be in residence in the Hudson Valley from mid June through early August 2022. Housing, transportation, and a \$75 weekly food stipend are provided. Work week: 45 hours; approved overtime will be compensated.

The ASSISTANT PRODUCTION MANAGER works closely with the Production Manager to oversee the safe and orderly operations of NYSAF activities as a part of the 2022 season.

Responsibilities may include assisting the Production Manager with the following:

- Implementing NYSAF's COVID-19 Safety Policies
- Managing budget and execution of multiple workshop presentations of works-in-process at various locations on a staggered timeline
- Drafting and adhering to production schedule for all departments
- Managing production meetings
- Reading and responding to daily rehearsal reports and facilitate communication between departments
- Attending technical and dress rehearsals and public presentations
- Managing load-in and strike for all production elements
- Equipment inventory and documentation
- Cost reporting
- Safety Training
- Working closely with the NYSAF community to build a safe, respectful, and anti-rasict environment; Display and promote multi-cultural competency and sensitivity.

Qualifications:

- Highly-organized, detail oriented, positive attitude; able to be responsive to a multitude of individuals and communication styles
- Previous Production Management experience preferred, or capacity to discuss applicable experience
- Understanding of backstage etiquette. A good working knowledge of technical theater practices

## **LIGHTING DIRECTOR**

This is a seasonal position paid approximately \$900 per week. Pre-season planning will be compensated. The Lighting Director is required to be in residence in the Hudson Valley from mid June through early August 2022. Housing, transportation, and a \$75 weekly food stipend are provided.

The LIGHTING DIRECTOR works closely with the Head Electrician, Electrician Lighting Apprentice, and other members of the Production Staff to oversee the Lighting Department and NYSAF Summer Season operations. This position reports to the Production Manager.

Responsibilities include:

- Assist in implementing NYSAF's COVID-19 Safety Policies and follow all health and safety protocols.
- Oversee all operations and safety of the lighting department including run of show and maintenance duties.
- Design lighting system and rep plot for workshop presentations in outdoor and indoor locations.
- Maintain inventory of house gear
- Coordinate ordering/rental/purchase of all necessary lighting equipment
- Maintain the focus of all lighting instruments and positions.
- Program the light board as needed.
- General care and maintenance of the lighting system including all house gear and any rental equipment. Replace faulty lamps, burned color gels, and batteries.
- Generate and maintain any paperwork for the show including written instructions, check lists, and cue lists.
- Monitor lighting supplies available for the run
- Participate in production meetings; attend technical and dress rehearsals and performances as needed
- Supervise load-ins, hangs and focuses of all electrics, run strikes; Set up, power on, and strike tech table gear as required.
- Help hire and supervise the electrics department
- Safety, upkeep, and operations of all NYSAF work spaces and tools.
- Work closely with other artists to build a safe, respectful, and anti-racist environment; Display and promote multi-cultural competency and sensitivity.

Qualifications:

- Skilled in organization, details management, time management, and positive leadership
- Working knowledge of theatrical rigging and lighting practices, including AutoCAD or VectorWorks drafting knowledge, basic programming skills, and the ability to hang and focus lighting instruments.
- Previous theatrical electrics experience preferred, or the capacity to discuss applicable experience
- Complete understanding of backstage etiquette. A good working knowledge of technical theater practices

## **HEAD ELECTRICIAN**

This is a seasonal position paid approximately \$600 per week. The Head Electrician is required to be in residence in the Hudson Valley from mid June through early August 2022. Housing, transportation, and a \$75 weekly food stipend are provided. Work week: 45 hours; approved overtime will be compensated.

The HEAD ELECTRICIAN works closely with the Lighting Director to oversee the Lighting Department and NYSAF Summer Season operations. This position reports to the Lighting Director.

Responsibilities may include:

- Assist in implementing NYSAF's COVID-19 Safety Policies and follow all health and safety protocols.
- Communicate with Lighting Director to accurately execute repertory plots and maintain artistic standards
- Installation of light plots, supervising the electricians crew during work sessions, making sure all instruments are properly installed, circuited and functional
- Assist the Lighting Director with preparations as needed
- Maintain accurate paperwork for each presentation
- Maintain safe environment in indoor and outdoor theater settings
- General care and maintenance of the lighting system including all house gear and any rental equipment.
- Monitor lighting supplies available for the run
- Participate in production meetings; attend technical and dress rehearsals and performances as needed
- Safety, upkeep, and operations of all NYSAF work spaces and tools.
- Work closely with other artists to build a safe, respectful, and anti-racist environment; Display and promote multi-cultural competency and sensitivity.

Qualifications:

- Skilled in organization, details management, time management, and positive leadership
- Knowledge of theatrical lighting systems, instruments, equipment and software; theatrical rigging, electricity and wiring
- Previous theatrical electricians experience preferred, or the capacity to discuss applicable experience
- Complete understanding of backstage etiquette. A good working knowledge of technical theater practices

## **ELECTRICIAN**

This is a seasonal position paid approximately \$600 per week. The Electrician is required to be in residence in the Hudson Valley from mid June through early August 2022. Housing, transportation, and a \$75 weekly food stipend are provided. Work week: 45 hours; approved overtime will be compensated.

The ELECTRICIAN works closely with the Lighting Director and Head Electrician to oversee the Lighting Department and NYSAF Summer Season operations. This position reports to the Lighting Director.

Responsibilities may include:

- Assist in implementing NYSAF's COVID-19 Safety Policies and follow all health and safety protocols.
- Communicate with Lighting Director and Head Electrician to accurately execute repertory plots and maintain artistic standards
- Installation of light plots, making sure all instruments and properly installed, circuited and functional
- Assist the Lighting Director and Head Electrician with preparations as needed
- Maintain accurate paperwork for each presentation
- Maintain safe environment in indoor and outdoor theater setting
- General care and maintenance of the lighting system including all house gear and any rental equipment.
- Monitor lighting supplies available for the run
- Participate in production meetings; attend technical and dress rehearsals and performances as needed
- Safety, upkeep, and operations of all NYSAF work spaces and tools.
- Work closely with other artists to build a safe, respectful, and anti-rasict environment; Display and promote multi-cultural competency and sensitivity.

Qualifications:

- Skilled in organization, details management, time management, and positive leadership
- Knowledge of theatrical lighting systems, instruments, equipment and software; theatrical rigging, electricity and wiring
- Previous theatrical electricians experience preferred, or the capacity to discuss applicable experience
- Understanding of backstage etiquette. A good working knowledge of technical theater practices

## **AUDIO DIRECTOR**

This is a seasonal position paid approximately \$900 per week. Pre-season planning will be compensated. The Audio Director is required to be in residence in the Hudson Valley from mid June through early August 2022. Housing, transportation, and a \$75 weekly food stipend are provided.

The AUDIO DIRECTOR works closely with the Audio Mixer, Audio Technician, Audio Apprentice, and other members of the Production Staff to oversee the Audio Department and NYSAF Summer Season operations. This position reports to the Production Manager.

Responsibilities include:

- Assist in implementing NYSAF's COVID-19 Safety Policies and follow all health and safety protocols.
- Oversee all operations and safety of the sound department including run of show and maintenance duties.
- Design sound system for workshop presentations in outdoor and indoor locations.
- Maintain inventory of house gear
- Coordinate ordering/rental/purchase of all necessary sound equipment
- Maintaining audio systems, Qlab files, and back-line equipment through load in, tech, performances, and strike.
- Generate and maintain any paperwork for the show including written instructions, check lists, and cue lists.
- Maintain safe environment in indoor and outdoor theater setting
- Monitor audio supplies available for the run
- Participate in production meetings; attend technical and dress rehearsals and performances
- Supervise load-ins and run strikes; set up, power on, and strike tech table gear as required.
- Help hire and supervise the audio department
- Safety, upkeep, and operations of all NYSAF work spaces and tools.
- Work closely with other artists to build a safe, respectful, and anti-rasict environment; Display and promote multi-cultural competency and sensitivity.

Qualifications:

- Skilled in organization, details management, time management, and positive leadership
- Experience with wireless microphones; proficient in QLab, mixing & programming digital consoles, and digital audio distribution systems; knowledge of electrical safety practices and theatrical riggings systems
- Previous theatrical audio experience preferred, or the capacity to discuss applicable experience
- Complete understanding of backstage etiquette. A good working knowledge of technical theater practices

## **AUDIO MIXER**

This is a seasonal position paid approximately \$600 per week. The Audio Mixer is required to be in residence in the Hudson Valley from mid June through early August 2022. Housing, transportation, and a \$75 weekly food stipend are provided. Work week: 45 hours; approved overtime will be compensated.

The AUDIO MIXER works closely with the Audio Director, Audio Technician, Audio Apprentice, and other members of the Production Staff to oversee the Audio Department and NYSAF Summer Season operations. This position reports to the Audio Director.

Responsibilities may include:

- Assist in implementing NYSAF's COVID-19 Safety Policies and follow all health and safety protocols.
- Communicate with Audio Director to accurately execute sound systems and maintain department operations
- Assist Audio Director in maintaining all audio equipment (including rental gear), audio systems, Qlab files, and paperwork; as well as repairing sound and communications equipment as needed
- Program and operate seasonal sound board(s), including mixing various sized musical presentations
- Maintain safe environment in indoor and outdoor theater setting
- Monitor audio supplies available for the run
- Participate in production meetings; attend technical and dress rehearsals and performances as needed
- Assist with load-ins and run strikes; set up, power on, and strike tech table gear as required.
- Safety, upkeep, and operations of all NYSAF work spaces and tools.
- Work closely with other artists to build a safe, respectful, and anti-rasict environment; Display and promote multi-cultural competency and sensitivity.

Qualifications:

- Skilled in organization, details management, time management, and positive leadership
- Experience with wireless microphones; proficient in QLab, mixing & programming digital consoles, and digital audio distribution systems; knowledge of electrical safety practices and theatrical riggins systems
- Experience mixing musicals
- Previous theatrical audio experience preferred, or the capacity to discuss applicable experience
- Complete understanding of backstage etiquette. A good working knowledge of technical theater practices

## **AUDIO TECHNICIAN**

This is a seasonal position paid approximately \$600 per week. The Audio Technician is required to be in residence in the Hudson Valley from mid June through early August 2022. Housing, transportation, and a \$75 weekly food stipend are provided. Work week: 45 hours; approved overtime will be compensated.

The AUDIO TECHNICIAN works closely with the Audio Director, Audio Mixer, Audio Apprentice, and other members of the Production Staff to oversee the Sound Department and NYSAF Summer Season operations. This position reports to the Audio Director.

Responsibilities may include:

- Assist in implementing NYSAF's COVID-19 Safety Policies and follow all health and safety protocols.
- Communicate with Audio Director to accurately execute sound systems and maintain department operations
- Assist Audio Director in maintaining all audio equipment (including rental gear), audio systems, Qlab files, and paperwork; as well as repairing sound and communications equipment as needed
- Program and operate seasonal sound board(s)
- Maintain safe environment in indoor and outdoor theater setting
- Monitor audio supplies available for the run
- Participate in production meetings; attend technical and dress rehearsals and performances as needed
- Assist with load-ins and run strikes; set up, power on, and strike tech table gear as required.
- Safety, upkeep, and operations of all NYSAF work spaces and tools.
- Work closely with other artists to build a safe, respectful, and anti-racist environment; Display and promote multi-cultural competency and sensitivity.

Qualifications:

- Skilled in organization, details management, time management, and positive leadership
- Experience with wireless microphones; proficient in QLab, mixing & programming digital consoles, and digital audio distribution systems; knowledge of electrical safety practices and theatrical rigging systems
- Previous theatrical audio experience preferred, or the capacity to discuss applicable experience
- Complete understanding of backstage etiquette. A good working knowledge of technical theater practices



### **APPRENTICESHIPS - AUDIO & LIGHTING**

These are seasonal positions paid \$528 per week. Apprentices are required to be in residence in the Hudson Valley from mid June through early August 2022. Housing, transportation, and a \$75 weekly food stipend are provided. Work week: 40 hours; approved overtime will be compensated.

APPRENTICES work closely with their department colleagues to oversee the NYSAF Summer Season operations. Each position reports to their respective department head.

**AUDIO APPRENTICE:** Assist Audio Department during tech and production including loading in, changing over, hanging and balancing audio equipment, maintaining equipment, mixing, sound board operation, and striking.

**LIGHTING APPRENTICE:** Assist the Lighting Department during tech and production including loading-in, changing over, hanging and focusing electrics, maintaining equipment, striking and operating the lighting board.

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The New York Stage and Film Apprentice program supports the next generation of theater artists with an unparalleled opportunity to live, work, and train alongside top professionals. The Apprentice program is best suited for individuals who have a basic understanding of their department, and who are seeking a robust learning environment to further them on their respective trajectories. Applicants do not need to be in degree-seeking programs to be eligible. NYSAF encourages individuals with unconventional yet applicable experience to apply.

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*Please note: NYSAF apprenticeships are competitive. The deadline for these positions is open-ended. We will review applications on a rolling basis. Interviews may be requested any time between January - April.*

**APPRENTICESHIPS - MANAGEMENT**

**[\\*NOTE: PLEASE READ THROUGH UPDATED APPLICATION PROCESS FOR THESE POSITIONS\\*](#)**

These are seasonal positions paid \$528 per week. Apprentices are required to be in residence in the Hudson Valley from mid June through early August 2022. Housing, transportation, and a \$75 weekly food stipend are provided. Work week: 40 hours; approved overtime will be compensated.

**ARTS ADMINISTRATION APPRENTICE:** Provide a range of support for the Producing and Management team, including the Artistic Director, Artistic Producer, Executive Director, Development Manager, and General Manager. Responsibilities may intersect multiple spheres including line producing, logistics, communications, artist hospitality, audience support, and general administrative support (paperwork, databases, organization), etc. Ideal for candidates with an interest in the inner workings of a process-oriented organization. Helpful skills include: the ability to organize, prioritize, and multi-task; adaptable communication tactics; joyful approach to an evolving landscape.

**PRODUCTION MANAGEMENT APPRENTICE:** Assist the production manager and the assistant production manager in all general management responsibilities, including vendor negotiations, budget tracking, rehearsal/presentation room set-up, technical supervision, and other Production responsibilities. The perfect opportunity for someone who is organized, possesses strong interpersonal skills, passionate and knowledgeable about the technical side of theater production, and has some strong administrative experience.

**STAGE MANAGEMENT APPRENTICES:** Assist Equity Stage Managers on developmental workshops and presentations, and provide room support for individual artists and small project teams in-residence. This is the perfect opportunity for someone who is organized, possesses strong interpersonal skills, passionate and knowledgeable about the technical side of theater production, and has a desire to get hands-on experience working with an experienced stage manager.

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The New York Stage and Film Apprentice program supports the next generation of theater artists with an unparalleled opportunity to live, work, and train alongside top professionals. The Apprentice program is best suited for individuals who have a basic understanding of their department, and who are seeking a robust learning environment to further them on their respective trajectories. Applicants do not need to be in degree-seeking programs to be eligible. NYSAF encourages individuals with unconventional yet applicable experience to apply.

**[\\*NOTE: PLEASE READ THROUGH UPDATED APPLICATION PROCESS FOR THESE POSITIONS\\*](#)**



## **APPLICATION PROCESS - MANAGEMENT APPRENTICESHIPS**

### **Context**

As an organization committed to process, New York Stage and Film is evolving our staffing practice, starting with our 2022 Management Apprenticeships. The process will now include a phase of community review, expanding the expertise and points of view that will lead us to invitations for interviews. We look forward to learning from the impact of these adjustments.

### **Application Dates**

<b>Application Open</b>	Wednesday, January 12
<b>Application Close</b>	Sunday, February 27

### **Application Process**

#### ***Community Review (March 1 - 20)***

A panel of former staff members, apprentices, and NYSAF artists will read applicants' materials, and will recommend candidates based on their connection to NYSAF's values, need for the program, and applicable experience.

#### ***Interview (March 21 - April 15)***

Candidates advanced from the Community Review will be invited to interview with a NYSAF full-time staff member and/or their department head. NYSAF will then make position offers between April 15 - May 1.

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## **NYSAF BIO**

New York Stage and Film is a non-profit company dedicated to **artists developing new stories** for theater, film and beyond by supporting responsive processes. Since 1985, NYSAF has been a vital incubator for emerging and established artists and their work, a catalyst for stories that start with us and continue across the country and around the world.

NYSAF's annual artist support includes:

Our **Summer Season in the Hudson Valley** where professional artists and early-career practitioners live and work together in a collaborative artistic environment. Working away from critical and commercial pressures, artists are free to connect and take risks as they explore and develop new projects through readings, workshops, developmental productions, and residencies.

**NYC-Based Processes** that emulate the nurturing environment of our summer season.

**Adaptable** and **remote** programs, mentorships, and communities that support artists through an evolving era of connectivity and creation.

Our **Filmmaker's Workshop** that serves early-career filmmakers with professional mentors and creative development.

The **Founders' Award** and **Pfaelzer Award** that serve exceptional voices with financial support, administrative resources, and access to the NYSAF community while they develop a project of their choosing.

**Residencies** for individual artists, project teams, and other companies, with resources tailored to their articulated needs.

Notable productions that received vital incubation with NYSAF include: the Tony Award-winning **HAMILTON** (Lin-Manuel Miranda), **HADESTOWN** (Anaïs Mitchell), **THE HUMANS** (Stephen Karam), **DOUBT** (John Patrick Shanley); OBIE Award winning **THE INVISIBLE HAND** (Ayad Akhtar), Pulitzer-finalists **THE WOLVES** (Sarah DeLappe) and Taylor Mac's **A 24-DECADE HISTORY OF POPULAR MUSIC**; Broadway musicals **HEAD OVER HEELS**, **AMERICAN IDIOT**, **BRIGHT STAR**; Off-Broadway's **THE FORTRESS OF SOLITUDE** (Michael Friedman and Itamar Moses), **SANCTUARY CITY** (Martyna Majok); the award-winning **PEANUT BUTTER FALCON** (Tyler Nilson and Michael Schwartz); multiple collaborations with **Ngozi Anyanwu**, **Jocelyn Bioh**, **Halley Feiffer**, **Zach Helm**, **Beth Henley**, **Warren Leight**, **Mozhan Marnó**, **Billy Porter**, **Brian Quijada**, **Josh Radnor**, **Duncan Sheik**, **Steven Sater**; and hundreds more.